



Required Forms and Supplemental Documents for Outgoing Applications to Canada

Action Required	Documents Required	Supplemental Documents as Necessary
Establish Support	Child Support Enforcement Transmittal #1 – Initial Request Child Support Agency Confidential Information Form Uniform Support Petition General Testimony Personal Information Form for UIFSA § 311 Birth Certificate, official birth record, or Acknowledgment of Paternity *ISO Request for Support Order Form D	Optional financial documents, for example:** <ul style="list-style-type: none"> • Three most recent pay stubs from current employer. • Most recent income tax return. • Child care expenses. • Ongoing medical expenses. • Unreimbursed medical expenses.
Instructions	<ul style="list-style-type: none"> • Forms packages must include at least one original and two copies of all documents. • The package should be sent to the Designated Authority shown in the IRG. • Custodial parent’s financial information is required only if the custodial parent is seeking reimbursement for child care expenses or medical expenses. See the attached instructions for completing ISO Request for Support Order Form D 	
Establish Paternity and Support	Child Support Enforcement Transmittal #1 – Initial Request Child Support Agency Confidential Information Form Uniform Support Petition General Testimony Personal Information Form for UIFSA § 311 Declaration in Support of Establishing Parentage (for each child) Birth Certificate or official birth record *ISO Request for Support Order Form D	Optional financial documents, for example:** <ul style="list-style-type: none"> • Three most recent pay stubs from current employer. • Most recent income tax return. • Child care expenses. • Ongoing medical expenses. • Unreimbursed medical expenses.
Instructions	<ul style="list-style-type: none"> • Forms packages must include at least one original and two copies of all documents. • Send the package to the Designated Authority address shown in the IRG. • Custodial parent financial information is required only if the custodial parent is seeking reimbursement for child care expenses or medical expenses. • Paternity will be established if it is necessary in order to make the order. The Canadian Designated Authority will arrange testing. • See the attached instructions for completing ISO Request for Support Order Form D 	

* This is a Canadian form required when requesting establishment or modification. See ISO form and instructions for completion.

** The custodial party’s financial income is only used in specific situations, such as a request for a specific amount to reimburse the cost of medical insurance or unreimbursed medical expenses. See the Directions for Outgoing Cases to Canada for further information

Action Required	Documents Required	Supplemental Documents as Necessary
Register U.S. Order for Enforcement Only	Child Support Enforcement Transmittal #1 – Initial Request Child Support Agency Confidential Information Form Letter of Transmittal Requesting Registration Include child’s date of birth in Section IV, Other Pertinent Information Three certified copies of the order to be registered, including any modification Certified payment history or month-by-month affidavit of arrears	
Instructions	<ul style="list-style-type: none"> • Forms packages must include at least one original and two copies. • Send the package to the Designated Authority address shown in the IRG. • If requesting support for a child over the age of majority, be sure to include information about the child’s circumstances (education, disability). • If the order includes interest, advise the Canadian province/territory if you do not want the interest collected. (See Interest Resource.) 	
Enforce Responding Canadian Province’s Order	Child Support Enforcement Transmittal #1 – Initial Request Child Support Agency Confidential Information Form Copy of the order or agreement	Payment information (if responding jurisdiction is not actively enforcing), for example <ul style="list-style-type: none"> • Certified payment history. • Affidavit of arrears. • Month-by-month calculation of arrears. • Affidavit of direct payments.
Instructions	<ul style="list-style-type: none"> • Forms packages must include a copy of the order (no need to include an original) 	

* This is a Canadian form required when requesting establishment or modification. See ISO form and instructions for completion.

** The custodial party’s financial income is only used in specific situations, such as a request for a specific amount to reimburse the cost of medical insurance or unreimbursed medical expenses. See the Directions for Outgoing Cases to Canada for further information.

Action Required	Documents Required	Supplemental Documents as Necessary
Enforce and Modify or Modify Only Responding Canadian Province's Order	Child Support Enforcement Transmittal #1 – Initial Request Child Support Agency Confidential Information Form Uniform Support Petition General Testimony Personal Information Form for UIFSA § 311 Copy of the order or agreement *ISO Request for Support Order Form D	Payment information (if responding jurisdiction is not actively enforcing), for example: <ul style="list-style-type: none"> • Certified payment history. • Affidavit of arrears. • Month-by-month calculation of arrears. • Affidavit of direct payments. Optional financial documents, for example:** <ul style="list-style-type: none"> • Three most recent pay stubs from current employer. • Most recent income tax return. • Child care expenses. • Ongoing medical expenses. • Unreimbursed medical expenses.
Instructions	<ul style="list-style-type: none"> • Forms packages must include at least one original and two copies. • Send the package to the Designated Authority address shown in the IRG. • If requesting support for a child over the age of majority, be sure to include information about the child's circumstances (education, disability). • If the order includes interest, advise the Canadian province/territory if you do not want the interest collected. (See Interest Resource.) 	
Enforce Canadian Order from a different province	Child Support Enforcement Transmittal #1 – Initial Request Child Support Agency Confidential Information Form Copy of the order or agreement	Payment information (if responding jurisdiction is not actively enforcing), for example <ul style="list-style-type: none"> • Certified payment history. • Affidavit of arrears. • Month-by-month calculation of arrears. • Affidavit of direct payments.
Instructions	<ul style="list-style-type: none"> • Forms packages must include a copy of the order (no need to include an original) 	

* This is a Canadian form required when requesting establishment or modification. See ISO form and instructions for completion.

** The custodial party's financial income is only used in specific situations, such as a request for a specific amount to reimburse the cost of medical insurance or unreimbursed medical expenses. See the Directions for Outgoing Cases to Canada for further information.

Action Required	Documents Required	Supplemental Documents as Necessary
Register to Enforce and Modify or Modify Only Canadian Order from a different province	Child Support Enforcement Transmittal #1 – Initial Request Child Support Agency Confidential Information Form Uniform Support Petition General Testimony Personal Information Form for UIFSA § 311 Three certified copies of the order to be registered, including any modification *ISO Request for Support Order Form D	Payment information (if responding jurisdiction is not actively enforcing), for example: <ul style="list-style-type: none"> • Certified payment history. • Affidavit of arrears. • Month-by-month calculation of arrears. • Affidavit of direct payments. Optional financial documents, for example:** <ul style="list-style-type: none"> • Three most recent pay stubs from current employer. • Most recent income tax return. • Child care expenses. • Ongoing medical expenses. • Unreimbursed medical expenses.
Instructions	<ul style="list-style-type: none"> • Forms packages must include at least one original and two copies. • Review the Directions for Outgoing Cases to Canada to make sure that the modification will be allowed. 	
Locate a person or provide leads to assets	Locate Data Sheet	
Instructions	Review the Directions to ensure you have included all of the information required.	

* This is a Canadian form required when requesting establishment or modification. See ISO form and instructions for completion.

** The custodial party's financial income is only used in specific situations, such as a request for a specific amount to reimburse the cost of medical insurance or unreimbursed medical expenses. See the Directions for Outgoing Cases to Canada for further information.